

Services Committee - Service Delivery Budget 2024-25

Saltash Town Council

For the 6 months to 30 September 2024

Account	Prior YTD 2023/24	Budget Including Virements 2024/25	Actual YTD 2024/25	Budget Available 2024/25
Service Delivery Operating Income				
Grounds & Premises Income				
4500 SE Allotment Rents	4,079	5,600	5,070	530
4510 SE Public Footpath Grant	804	0	0	0
4512 SE National Grid Wayleave Income	602	0	0	0
4513 SE Water Rates Income	1,113	1,714	576	1,138
4523 SE Service Delivery Income - Seagull Bags	919	0	10	(10)
Total Grounds & Premises Income	7,517	7,314	5,656	1,658
Town & Waterfront Income				
4520 SE Waterfront Income - Trusted Boat Scheme	2,560	3,000	1,912	1,088
4521 SE Waterfront Income - Annual Mooring Fees	9,477	11,235	10,788	447
4522 SE Waterfront Income - Daily Mooring Fees	6,700	3,276	4,450	(1,174)
Total Town & Waterfront Income	18,737	17,511	17,151	360
Total Service Delivery Operating Income	26,254	24,825	22,807	2,018
Service Delivery Operating Expenditure				
Grounds & Premises Expenditure				
6209 SE Oyster Beds	0	1	0	1
6229 SE CCTV Annual Maintenance	0	7,511	0	7,511
6500 SE Tree Survey and Tree Maintenance	3,850	11,814	2,350	9,464
6503 SE Allotments	373	1,418	1,151	267
6506 SE Grounds Maintenance & Watering	11,112	10,730	5,974	4,756
6508 SE Public Toilets (Operational Costs)	6,845	5,655	4,270	1,385
6517 SE Cross (Maintenance)	5,780	3,545	56	3,489
6525 SE Public Toilets (Repairs & Maintenance Costs)	2,691	2,954	670	2,284
6526 SE Tools, Equipment & Materials (Store & All Areas)	5,162	5,245	2,336	2,909
6529 SE Refuse Disposal	5,446	6,499	2,845	3,654
6530 SE Allotment Software Subscription	0	700	669	31
6531 SE Public Toilet Commercial Cleaning	3,115	35,436	17,749	17,687
Total Grounds & Premises Expenditure	61,720	91,508	38,971	66,213
Longstone Expenditure				
7100 LO Rates - Longstone	(125)	(6,136)	(6,136)	0
7101 LO Water Rates - Longstone	1,730	2,352	1,169	1,183
7103 LO Electricity - Longstone	1,418	1,581	247	1,334
7104 LO Fire & Security Alarm - Longstone	1,845	1,084	(203)	1,287
7107 LO Rent - Longstone	4,620	5,120	2,340	2,780
7108 LO Cleaning Materials & Equipment - Longstone	274	727	214	513
7110 LO General Repairs & Maintenance - Longstone	1,547	1,592	569	1,023
7114 LO Equipment - Longstone	407	700	0	700
7121 LO IT & Office Costs - Longstone	745	750	436	314
Service Delivery Staffing Expenses	4,885	5,906	2,264	3,642
Total Longstone Expenditure	17,346	13,676	900	12,776

Account	Prior YTD 2023/24	Budget Including Virements 2024/25	Actual Budget YTD Available 2024/25 2024/25	
Town & Waterfront Expenditure				
6504 SE Street Furniture (Maintenance)	2,444	2,500	1,238	1,262
6505 SE Street Lighting	276	750	116	634
6511 SE Tourism & Signage	429	269	60	209
6512 SE Bus Shelters (Maintenance)	0	565	0	565
6515 SE Festive Lights Maintenance & Electricity	2,734	3,756	215	3,541
6519 SE Flags & Bunting	1,717	2,954	1,927	1,027
6522 SE Pontoon (Maintenance Costs)	1,322	3,000	1,404	1,596
6524 SE Vehicle Maintenance and Repair Costs	9,948	6,520	4,885	1,635
6527 SE Salt Bins Refill	383	537	0	537
6528 SE Pontoon Accommodation	5,309	6,335	3,592	2,743
Total Town & Waterfront Expenditure	24,563	27,186	13,435	13,751
Total Service Delivery Operating Expenditure	103,629	132,370	53,307	92,739
Total Service Delivery Operating Surplus/ (Deficit)	(77,375)	(107,545)	(30,499)	(90,722)
Service Delivery EMF Expenditure				
Grounds & Premises EMF Expenditure				
6471 SE EMF Heritage Centre	1,473	7,416	0	7,416
6571 SE EMF Saltash Recreation Areas	11,531	74,805	1,762	73,043
6580 SE EMF Public Toilets (Capital Works)	337	15,585	482	15,103
6588 SE EMF Victoria Gardens	0	15,000	343	14,657
6589 SE EMF Community Tree Planting Initiatives	322	3,145	0	3,145
6591 SE EMF Open Spaces & Trees	0	9,660	0	9,660
Total Grounds & Premises EMF Expenditure	13,663	125,611	3,273	125,838
Longstone EMF Expenditure				
7170 LO EMF Longstone Depot Capital Works	0	3,500	687	2,813
Total Longstone EMF Expenditure	0	3,500	687	2,813
Town & Waterfront EMF Expenditure				
6570 SE EMF Notice Boards (Repair & Replace)	587	1,506	0	1,506
6572 SE EMF Festive Lights	9,062	30,989	0	30,989
6573 SE EMF Public Art & Maintenance	0	1,443	0	1,443
6574 SE EMF Salt Bins	96	2,368	0	2,368
6575 SE EMF Street Furniture (New & Replace)	0	1,500	133	1,367
6578 SE EMF Equipment and Vehicles (Capital Works)	21,535	88,324	34,286	54,038
6582 SE EMF Town War Memorial	0	9,248	7,270	1,978
6584 SE EMF Pontoon Maintenance Costs	6,024	12,318	2,410	9,908
6590 SE EMF Utilities & Rates	0	2,157	0	2,157
Total Town & Waterfront EMF Expenditure	37,305	149,853	44,099	105,754
Total Service Delivery EMF Expenditure	50,967	278,964	48,059	234,405
Total Service Delivery Expenditure (Operational & EMF)	154,596	411,334	101,366	327,144
Total Service Delivery Budget Surplus/ (Deficit)	(128,342)	(386,509)	(78,559)	(325,126)

To/From Reserves & Budget Virements 2024/25

Account	Prior YTD 2023/24	Budget Including Virements 2024/25	Actual Budget YTD Available 2024/25 2024/25
1. 4500 SE Allotment Rent - Reduce budgeted income by £900 due to water reduction in the annual water charge - 132/23/24. New income budget £4,700			
2. 6571 SE EMF Saltash Recreation Areas - EOI committed £20,000 subject to CIL funding received £75,000			
3. Virement of staff salary budget £289,150 and staff training budget £6,500 to Personnel budget - P&F 17/23/24			
4. Virement from 6524 SE Vehicle Maintenance and Repair Costs to 6578 SE EMF Equipment and Vehicles (Capital Works) - £8,000 - SE 8/24/25			
5. Virement from 6588 SE EMF Victoria Gardens to 6578 SE EMF Equipment and Vehicles (Capital Works) - £10,000 - SE 8/24/25			
6. Virement from General Reserves to 6578 SE EMF Equipment and Vehicles (Capital Works) - £30,000 - FTC 45/24/25			
7. Virement from General Reserves to 6588 SE EMF Victoria Gardens - £10,000 - FTC 45/24/25			
8. Virement of 6229 PF CCTV Annual Maintenance to Services - £7,511 - P&F 39/24/25			
9. Virement from General Reserves to 6582 SE EMF War Memorial - £7,270 - FTC 157/24/25			
10. Virement from 7100 LO Rates - Longstone to 6526 SE Tools, Equipment & Material (Store & All Areas) - £1,700 - SE 47/24/25			
11. Virement from 7100 LO Rates - Longstone to 6531 SE Public Toilet Commercial Cleaning - £3,436 - SE 47/24/25			
12. Virement from 7100 LO Rates - Longstone to 7110 LO General Repairs & Maintenance - Longstone - £1,000 - 47/24/25			
13. Virement from 7101 LO Water Rates to 6524 SE Vehicle Maintenance and Repair Costs - £1,000 - 47/24/25			
14. Virement from 4512 SE National Grid Wayleave Income to 4615 BA National Grid Wayleave Income - £15 - SE 69/24/25			

Key

Spending is on target as predicted at this point in the financial year

Spending is higher than anticipated and needs to be monitored closely

Budget is overspent - requires investigation and recommend virement